



Erasmus+ Programme

Inter-institutional agreement 2014-2020

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

Name of the institution	Erasmus code	Contact details	Website
Plymouth University Drake Circus, Plymouth PL4 8AA, UK	UK PLYMOUT01	Institutional Coordinator: Anna Wuttke, Anna.Wuttke@Plymouth.ac.uk T: +44 1752 588041 / F: +44 1752 588050 Department contact	www.plymouth.ac.uk http://www.plymouth.ac.uk/coursesandstudy
The University of the Algarve Estrada da Penha, 8005-139 Faro, Portugal	P FARO 02	Sofia Nunes , E.U. Programmes Coordinator mobilidade@ualg.pt +351 289 800 003	www.ualg.pt

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods			
					Student Mobility for Studies	Student Mobility for Traineeships		
UK PLYMOUT01	P FARO 02	052	Environmental Science	1	1	10 months		
P FARO 02	UK PLYMOUT01	052	Environmental Science	1	1	10 months		

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods			
				Staff Mobility for Teaching	Staff Mobility for Training		
UK PLYMOUT01	P FARO 02	052	Environmental Science	1	8 hours	1	20 hours
P FARO 02	UK PLYMOUT01	052	Environmental Science	1	8 hours	1	20 hours

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
UK PLYMOUT01	Environmental Science	English		B2	B2
P FARO 02		Portuguese	English	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution

Additional requirements: <http://www1.plymouth.ac.uk/learninggateway/Pages/default.aspx>

Calendar:

Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
UK PLYMOUTH01	31 May	18 October
P FARO 02	31 May	31 October

The receiving institution will send its decision within 3 weeks.

P FARO02: The receiving institution will send its decision within 6/8 weeks.

A Transcript of Records will be issued by the receiving institution no later than 12 weeks after the assessment period has finished at the receiving HEI.

Termination of the agreement: This Collaboration Agreement may be terminated on the following grounds:

- End of the stipulated period of validity.
- Mutual agreement between the parties.
- Written notice of termination with 6 months in advance, provided the termination shall not become effective until the end of the stay of the students enrolled in both institutions on the date of notification.

Information:

Grading systems of the institutions:

UK PLYMOUTH01	http://www2.plymouth.ac.uk/gateway_to_study/essaywriting/grades.htm
P FARO 02	*

*** Description of the Institution's grading system**

The result achieved in a course unit whether through continuous assessment or in an examination, is generally expressed in a 0 to 20 grading scale.

The lowest passing grade is 10.

ECTS credits:

1 full academic year = 60 credits

1 semester = 30 credits

1 trimester = 20 credits

ECTS grading scale:

ECTS scale	% of the successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors

B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some work required before the criteria can be awarded
F	-	FAIL - considerable further work is required

Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
UKPLYMOUTH01	international.advice@plymouth.ac.uk	http://www1.plymouth.ac.uk/isas/Pages/Visas.aspx
P FARO 02	mobilidade@ualg.pt	http://www.ualg.pt/home/en/content/coming-0

Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
UKPLYMOUTH01	procurement@plymouth.ac.uk	http://www1.plymouth.ac.uk/procurement/Pages/Insurance-certificates.aspx
P FARO 02	mobilidade@ualg.pt	http://www.ualg.pt/home/en/content/insurance-0


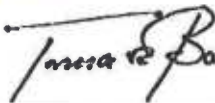
Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
UK PLYMOUTH01	accommodation@plymouth.ac.uk	http://www1.plymouth.ac.uk/accommodation/Pages/default.aspx
P FARO 02	mobilidade@ualg.pt	http://www.ualg.pt/home/en/content/accommodation-0

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
UK PLYMOUTH01	Anna Wuttke, Erasmus Institutional Coordinator Plymouth University	13.02.14	
P FARO 02	Prof. Doutor Tomasz Boski, Vice-rector	12/02/2014	



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