



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Universidade do Algarve Campus da Penha School of Education and Communication	<b>P FARO02</b>	<b>Sofia Nunes</b> , E.U. Programmes Coordinator <a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a> +351 289 800 003	<a href="http://www.ualg.pt">www.ualg.pt</a>
<b>Abertay University</b>	UK DUNDEE 03	Torsten Matzke Exchange and Study Abroad Officer Tel.: (+44) 1382 30 8734 <a href="mailto:T.Matzke@abertay.ac.uk">T.Matzke@abertay.ac.uk</a>	<a href="http://www.abertay.ac.uk/studying/find/">http://www.abertay.ac.uk/studying/find/</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code and name  ISCED	Study cycle	Number of student mobility periods	
				Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
P FARO02	UK DUNDEE03		1 <sup>st</sup> , 2 <sup>nd</sup>	-	-
UK DUNDEE03	P FARO02		1 <sup>st</sup> , 2 <sup>nd</sup>	-	-

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code and name  ISCED	Number of staff mobility periods	
			Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training
P FARO02	UK DUNDEE03	1014 Sports	1 x 7 days	1 x 7 days
UK DUNDEE03	P FARO02		1 x 7 days	1 x 7 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P FARO02		Portuguese	English	B1 English	B2 English
UK DUNDEE03		English	N/A	Evaluated on a case-by-case basis	Evaluated on a case-by-case basis

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

The ----- welcomes students and staff with disabilities. Please contact the International Office in advance -----

The **Universidade do Algarve** welcomes students and staff with disabilities. Please contact the International Office in advance [mobilidade@ualg.pt](mailto:mobilidade@ualg.pt)

#### UK DUNDEE03:

The University is pleased to welcome students and staff with disabilities and has appropriate support services and infrastructure in place.

For more information on student support please see:

<http://abertay.ac.uk/studentlife/support/disabilities/>

For more information on staff support please see:

<http://abertay.ac.uk/about/humanresources/disabilityemployeesupport/>

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
P FARO02	31 <sup>st</sup> May	31 <sup>st</sup> October
UK DUNDEE 03	31 May (2015-16), see website: <a href="http://www.abertay.ac.uk/applying/ukey/eandsa/incoming/incomingerasmus/">http://www.abertay.ac.uk/applying/ukey/eandsa/incoming/incomingerasmus/</a> for subsequent updates)	1 November (2015-16 academic year, see website: <a href="http://www.abertay.ac.uk/applying/ukey/eandsa/incoming/incomingerasmus/">http://www.abertay.ac.uk/applying/ukey/eandsa/incoming/incomingerasmus/</a> for subsequent updates)

2. The receiving institution will send its decision within 6-8 weeks.

UK DUNDEE03: The receiving institution will normally send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This Agreement will be effective when the representatives of both institutions affix their signatures to it. It shall stay in effect for the time period stated above. It may be subject to revision or modification from time to time by mutual agreement including the attachment of additional schedules as they are developed. Either party reserves the right to terminate this Agreement upon twelve months' written notice to the other party. In this case, the program(s) or the activity(ies) already approved by both parties shall be allowed to be completed under the conditions of this agreement. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict

## F. Information

### 1. Grading systems of the institutions

#### P FARO02 - Description of the Institution's grading system

The result achieved in a course unit whether through continuous assessment or in an examination, is generally expressed in a 0 to 20 grading scale.

The lowest passing grade is 10.

#### **ECTS credits:**

1 full academic year = 60 credits

1 semester = 30 credits

1 trimester = 20 credits

**ECTS grading scale:**

ECTS scale	% of the successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some work required before the criteria can be awarded
F	-	FAIL - considerable further work is required

**UK DUNDEE03**

Literal grade	Grade Point	Evaluative descriptor
A+	4.5	Excellent overall.  Demonstrates an excellent grasp of the subject matter. Excellent capacity for original and creative enquiry. Excellent ability to critically evaluate, analyse, synthesise and integrate complex information. Excellent communication skills. In addition, exceptional in at least one of the above.
A	4	Excellent overall.  Demonstrates an excellent grasp of the subject matter. Excellent capacity for original and creative enquiry. Excellent ability to critically evaluate, analyse, synthesise and integrate complex information. Excellent communication skills.
B+	3.5	Very good overall.  Demonstrates a very good grasp of the subject matter. Very good capacity for original and creative enquiry. Very good ability to critically evaluate, analyse, synthesise and integrate complex information. Very good communication skills. In addition, excellent in at least one of the above but overall performance deemed to be very good.
B	3	Very good overall.  Demonstrates a very good grasp of the subject matter. Very good capacity for original and creative enquiry. Very good ability to critically evaluate, analyse, synthesise and integrate complex

		information. Very good communication skills.
C+	2.5	Good overall.  Demonstrates a good grasp of the subject matter. Good capacity for original and creative enquiry. Good ability to critically evaluate, analyse, synthesise and integrate complex information. Good communication skills In addition, very good in at least one of the above but overall performance deemed to be good.
C	2	Good overall.  Demonstrates a good grasp of the subject matter. Good capacity for original and creative enquiry. Good ability to critically evaluate, analyse, synthesise and integrate complex information. Good communication skills
D+	1.5	Satisfactory overall.  Demonstrates a satisfactory grasp of the subject matter but limited grasp in some areas Satisfactory capacity for original and creative enquiry. Satisfactory ability to critically evaluate, analyse, synthesise and integrate information. Satisfactory communication skills
D	1	Adequate.  Achievement of all threshold standards but grasp of some subject areas and graduate attribute development may be more limited.
MF	0.5	Marginal fail.  Performance just below the threshold standard. A reasonable expectation that a pass is achievable by reassessment without the need to repeat the module.
F	0.0	Fail. Performance well below the threshold level. Some limited evidence of achievement of the outcomes.
NS		No assessments submitted.

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The following contact points and information sources can provide information and assistance:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
P FARO02	<a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a> +351 289 800 003	<a href="http://www.ualg.pt/home/en/content/coming-0">http://www.ualg.pt/home/en/content/coming-0</a>
UK DUNDEE 03	International Office at Abertay University  Email: <a href="mailto:internationaloffice@abertay.ac.uk">internationaloffice@abertay.ac.uk</a>	<a href="http://www.abertay.ac.uk/about/registry/intlguide/int%20support%20and%20advice/">http://www.abertay.ac.uk/about/registry/intlguide/int%20support%20and%20advice/</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
P FARO02	<a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a> +351 289 800 003	<a href="http://www.ualg.pt/home/en/content/insurance-0">http://www.ualg.pt/home/en/content/insurance-0</a>
UK DUNDEE 03	International Office at Abertay University  Email: <a href="mailto:internationaloffice@abertay.ac.uk">internationaloffice@abertay.ac.uk</a>	<b>Inbound Students</b>  Students registered for a semester or year at a Scottish university are entitled to treatment on the UK's National Health Service (NHS). Students should register with the local health centre which then entitles them to free health care (apart from dentistry work).  Students living in University accommodation are covered by the University policy:  <a href="http://www.abertay.ac.uk/media/13-14%20Endsleigh%20Insurance%20Certificate.pdf">http://www.abertay.ac.uk/media/13-14%20Endsleigh%20Insurance%20Certificate.pdf</a>  <b>Outbound Students</b>  All outbound students are covered by the University's travel insurance policy (given upon request).



### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P FARO02	<a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a> +351 289 800 003	<a href="http://www.ualg.pt/home/en/content/accommodation-0">http://www.ualg.pt/home/en/content/accommodation-0</a>
UK DUNDEE 03	International Office at Abertay University  Email: <a href="mailto:internationaloffice@abertay.ac.uk">internationaloffice@abertay.ac.uk</a>	<a href="http://www.abertay.ac.uk/studying/accommodation/">http://www.abertay.ac.uk/studying/accommodation/</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
P FARO02	Prof. Pedro Ferré, Vice-rector	04/12/2015	
UK DUNDEE 03	Maria Law MA MBA Internationalisation Manager	13/11/2015	

<sup>2</sup> Scanned signatures are accepted