



# Erasmus+ Programme

**Key Action 1**  
**- Mobility for learners and staff -**  
**Higher Education Student and Staff Mobility**

## Inter-institutional agreement 2014/15 - 2017/18

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Tampere University of Applied Sciences (TAMK)	SF TAMPERE06	<a href="mailto:international.office@tamk.fi">international.office@tamk.fi</a> Institutional Coordinator: Ms Kirsi Tolvanen <a href="mailto:incoming.students@tamk.fi">incoming.students@tamk.fi</a> <a href="mailto:outgoing.students@tamk.fi">outgoing.students@tamk.fi</a> Tel +358 3 2452 111 Fax. +358 3 2452 360	<a href="http://www.tamk.fi/en">http://www.tamk.fi/en</a>
Universidade do Algarve	P FARO02	Sofia Nunes, E.U. Programmes Coordinator <a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a> +351 289 800 003	<a href="http://www.ualg.pt">www.ualg.pt</a>

More contact and other information can be given in a separate info sheet accompanying this agreement.

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of the calendar year (for the next academic year).

FROM	TO	Subject area code (ISCED)	Subject area name	Study cycle level	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeship
SF TAMPERE06	P FARO02	0712	Environmental engineering	1 <sup>st</sup>	1=5 months	
		0914	Radiography	1 <sup>st</sup>		2x3=6 months
P FARO02	SF TAMPERE06	0712	Environmental engineering	1 <sup>st</sup>	1=5 months	
		0914	Radiography	1 <sup>st</sup>		2x3=6 months

FROM	TO	Subject area code (ISCED)	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
SF TAMPERE06	P FARO02	0712	Environmental engineering	1 x 1 week	1 x 1 week
		0914	Radiography	1 x 1 week	1 x 1 week
P FARO02	SF TAMPERE06	0712	Environmental engineering	1 x 1 week	1 x 1 week
		0914	Radiography	1 x 1 week	1 x 1 week

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Subject area (optional)	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies / Traineeships	Staff Mobility for Teaching
SF TAMPERE06		English		B2	B2
P FARO02		Portuguese	English	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution (links provided on Page 1).

## D. Additional requirements

**SF TAMPERE06:** Tampere University of Applied Sciences has the Infrastructure to welcome students and staff with disabilities. However, all applications will be reviewed case by case and must be brought to the receiving institution's attention no less than six (6) months prior to intended time of arrival.

**P FARO02:** The University of ALGARVE can arrange support to students/staff with disabilities, please contact [mobilidade@ualg.pt](mailto:mobilidade@ualg.pt) for details.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn semester	Spring semester
SF TAMPERE06	May 15 (Radiography: April 19)	October 31 (Radiography: October 15)
P FARO02	31 <sup>st</sup> May	31 <sup>st</sup> October

2. The receiving institution will send its decision within **4 weeks from the application deadline.**

**P FARO02:** The receiving institution will send its decision within **6/8 weeks**

3. A Transcript of Records with attendance dates will be issued by the receiving institution no later than **5 weeks after the assessment period** has finished at the receiving HEI. If the transcript is issued directly to the student, a scanned copy of the transcript of records will be sent to the international office of the sending institution.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

**SF TAMPERE06:** <http://ops.tamk.fi/index.php/en/en>

## P FAR002: Description of the Institution's grading system

The result achieved in a course unit whether through continuous assessment or in an examination, is generally expressed in a 0 to 20 grading scale.

The lowest passing grade is 10.

### ECTS credits:

1 full academic year = 60 credits

1 semester = 30 credits

1 trimester = 20 credits

### ECTS grading scale:

ECTS scale	% of the successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some work required before the criteria can be awarded
F	-	FAIL - considerable further work is required

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
SF TAMPERE06	<a href="mailto:Incoming_students@tamk.fi">Incoming_students@tamk.fi</a> Tel +358 3 2452 111 Fax +358 3 2452 360	<a href="http://www.miqri.fi">http://www.miqri.fi</a>



P FARO02	+351 289 800 003 <a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a>	<a href="http://www.ualg.pt/home/en/content/coming-0">http://www.ualg.pt/home/en/content/coming-0</a>
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### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:



<b>Institution</b>	<b>Contact details</b>	<b>Website for information</b>
SF TAMPERE06	<a href="mailto:Incoming.students@tamk.fi">Incoming.students@tamk.fi</a> Tel +358 3 2452 111 Fax +358 3 2452 360	<a href="http://www.tamk.fi/studentexchange">http://www.tamk.fi/studentexchange</a>
P FARO02	+351 289 800 003 <a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a>	<a href="http://www.ualg.pt/home/en/content/insurance-0">http://www.ualg.pt/home/en/content/insurance-0</a>

### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Institution</b>	<b>Contact details</b>	<b>Website for information</b>
SF TAMPERE06	<a href="mailto:Incoming.students@tamk.fi">Incoming.students@tamk.fi</a> Tel +358 3 2452 111 Fax +358 3 2452 360	<a href="http://www.tamk.fi/studentexchange">http://www.tamk.fi/studentexchange</a>
P FARO02	+351 289 800 003 <a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a>	<a href="http://www.ualg.pt/home/en/content/accommodation-0">http://www.ualg.pt/home/en/content/accommodation-0</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution	Name, function	Date	Signature
SF TAMPERE06	Mr Markku Lahtinen, President	6.2.2014	
P FARO02	Prof. Doutor Tomasz Boski, Vice-rector	05/02/2014	

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SF TAMPERE06

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P FARO02

