



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website
University of Algarve	P FARO02	Sofia Nunes, E.U. Programmes Coordinator mobilidade@ualg.pt +351 289 800 003	www.ualg.pt
Fachhochschule Worms University of Applied Sciences	D WORMS01	Joachim Mayer Director International Center mayer@fh-worms.de +49 6241 509 266 Prof. Dr. Knut Scherhag Vice President Departmental Coordinator (academic) scherhag@fh-worms.de +49 6241 509 108	www.fh-worms.de/Internationales.6303.0.html

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<p>Fachhochschule Worms University of Applied Sciences</p>		<p>Pia Orth-Reich Departmental Coordinator (administrative) orth-reich@fh-worms.de +49 6241 509 117</p>	<p>www.fh-worms.de/touristik</p> <p>www.fh-worms.de/Courses.328.0.html?&L=1</p>
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B. Mobility numbers³ per academic year

					Number of student mobility periods	
FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle	Student Mobility for Studies	Student Mobility for Traineeships
P FAR002	D WORMS01	811	Tourism, Hotel, restaurant and catering	1 st , 2 nd	2+2 (2*5+2*5=20)	
D WORMS01	P FAR002			1 st , 2 nd	2+2 (2*5+2*5=20)	
P FAR002	D WORMS01	34	Business and administration	1 st , 2 nd	2+2 (2*5+2*5=20)	
D WORMS01	P FAR002			1 st , 2 nd	2+2 (2*5+2*5=20)	

				Number of staff mobility periods	
FROM	TO	Subject area code [ISCED]	Subject area name	Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training
P FAR002	D WORMS01	See above	See above	1 (5)	1
D WORMS01	P FAR002			1 (5)	1

³ Mobility numbers can be given per sending/receiving institutions *and per education field (optional**:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies	Staff Mobility for Teaching
P FAR002		Portuguese	English	B1	B2
D WORMS01		German	English	B2	B2

D. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term*	Spring term*
P FAR002	31 st May	31 st October
D WORMS01	1 st June	1 st December

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within **8** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement or Changes in the data set above can be amended annually, if communicated before 30th of September. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

F. Information

P FARO02		D WORMS01
WWW for Incoming Students	http://www.ualg.pt/home/en/content/international-mobility-office	http://www.fh-worms.de/Exchange-Students.6310.0.html
WWW Course Catalogue	http://www.ualg.pt/home/en/cursos/licenciatura	http://www.fh-worms.de/Course-offer-in-English.6467.0.html
Housing ⁵	http://www.ualg.pt/home/en/content/accommodation-0	http://www.fh-worms.de/Housing.6338.0.html
Contact details	mobilidade@ualg.pt	Ilka.schall@fh-worms.de
WWW Visa Information ⁶	http://www.ualg.pt/home/en/content/coming-0	
Contact details	mobilidade@ualg.pt	
WWW Insurance Information ⁷	http://www.ualg.pt/home/en/content/insurance-0	http://www.fh-worms.de/Health-Insurance.6326.0.html
Contact details	mobilidade@ualg.pt	
ECTS Users' Guide ⁸		
WWW Students and Staff with Disabilities		
Contact details		


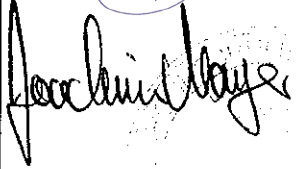
⁵ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁶ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁷ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

⁸ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ⁹
P FAR002	Teresa Cerveira Borges, Pro-rector and Institutional Coordinator	11/12/13	
D WORMS01	Joachim Mayer Director International Center Institutional ERASMUS+ Coordinator	13/1/14	

⁹ Scanned signatures are accepted