



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement

**2014/2015 – 2020/2021**  
**between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website
Ernst-Moritz-Arndt-Universität Greifswald	D GREIFS01	<b>Institutional Erasmus coordinator:</b> Ekaterina Nikitina International Office Domstraße 8 D- 17489 Greifswald Tel.: +49 (0)3834 86-1116 Fax: +49 (0)3834 86-1180 <a href="mailto:ekaterina.nikitina@uni-greifswald.de">ekaterina.nikitina@uni-greifswald.de</a>	<a href="http://www.uni-greifswald.de/internationalisation/erasmus/incoming-students.html?L=1">http://www.uni-greifswald.de/internationalisation/erasmus/incoming-students.html?L=1</a>
		<b>Departmental Coordinator:</b> Prof. Dr. Christian G. Gliesche University of Greifswald Department of Biology (Institute for Mikrobiologie; Schwedenhagen 6 D-18565 Kloster / Hiddensee Tel.: +49 (0)38300-644-13 <a href="mailto:christian.gliesche@uni-greifswald.de">christian.gliesche@uni-greifswald.de</a> New address in november 2014 !: Labor- und Praktikumsgebäude Felix-Hausdorff-Straße 1	<a href="http://www.mnf.uni-greifswald.de/institute/fr-biologie/institute-und-forschung/institut-fuer-mikrobiologie/ag-mikro-oekologie.html">http://www.mnf.uni-greifswald.de/institute/fr-biologie/institute-und-forschung/institut-fuer-mikrobiologie/ag-mikro-oekologie.html</a>

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		D-17489 Greifswald	
<b>University of Algarve</b>	<b>P FARO02</b>	<b>Sofia Nunes</b> , E.U. Programmes Coordinator <a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a> +351 289 800 003	<a href="http://www.ualg.pt">www.ualg.pt</a>

## B. Mobility numbers<sup>2</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
D GREIFS01	P FARO02	0511	Biology	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2x10=10 months	_____
P FARO02	D GREIFS01	0511	Biology	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2x10=10 months	_____

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
D GREIFS01	P FARO02	0511	Biology	2 weeks for 16 hours	_____
P FARO02	D GREIFS01	0511	Biology	2 weeks for 16 hours	_____

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D GREIFS01	0511	German		B1 (or English)	B2 (or English)
P FARO02	0511	Portuguese	English	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution.

## D. Additional requirements

### D GREIFS01:

- Please make sure that the language proficiency of the outgoing student(s) is a minimum B1. However, we might be able to accommodate students with a lower language level as an exception. Please contact us.
- Services for incoming students:
  - Pre-Departure information, assistance with administrative issues and student housing guaranteed.
  - Arrival and Orientation Days organized for international students each semester.
  - Intensive two week German language course free of charge prior to semester start as well as during semester offered.
  - Wide range of cultural activities and excursions offered through International Office and ESN to all international students.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D GREIFS01	Application deadline: <b>May 31<sup>st</sup></b>	Application deadline: <b>November 30<sup>th</sup></b>
P FARO02	31 <sup>st</sup> May	31 <sup>st</sup> October

<sup>3</sup> Please contact us if students/staff with less language knowledge are interested in coming to Greifswald.

2. The receiving institution will send its decision within 6/8 weeks.
3. A Transcript of Records will be issued by the receiving institution 6 weeks after the assessment period has finished at the receiving HEI.
4. Termination or modification of the agreement

The inter-institutional agreement may be terminated by either party. The agreement will remain in effect until one party notifies the other of its wish to terminate. This should be done in writing, and a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. The agreement can be cancelled activities can be added to it, and changes in mobility data can be made annually provided they are communicated before September 1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### **D GREIFS01**

Assessment of student performance can be carried out according to a grade scale from excellent to fail.

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
D GREIFS01	Ekaterina Nikitina Tel.: +49 (0)3834 86-1116 <a href="mailto:ekaterina.nikitina@uni-greifswald.de">ekaterina.nikitina@uni-greifswald.de</a>	<a href="http://www.uni-greifswald.de/internationalisation/erasmus/incoming-students/studying-in-greifswald/grading-scale.html?L=1">http://www.uni-greifswald.de/internationalisation/erasmus/incoming-students/studying-in-greifswald/grading-scale.html?L=1</a>
P FARO02	*	

#### **\* Description of the Institution's grading system**

The result achieved in a course unit whether through continuous assessment or in an examination, is generally expressed in a 0 to 20 grading scale.

The lowest passing grade is 10.

#### **ECTS credits:**

1 full academic year = 60 credits

1 semester = 30 credits

1 trimester = 20 credits

**ECTS grading scale:**

ECTS scale	% of the successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some work required before the criteria can be awarded
F	-	FAIL - considerable further work is required

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
D GREIFS01	Ekaterina Nikitina Tel.: +49 (0)3834 86-1116 <a href="mailto:ekaterina.nikitina@uni-greifswald.de">ekaterina.nikitina@uni-greifswald.de</a>	<a href="http://www.uni-greifswald.de/internationalisation/erasmus/incoming-students.html?L=1">http://www.uni-greifswald.de/internationalisation/erasmus/incoming-students.html?L=1</a>

P FARO02	<a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a> +351 289 800 003	<a href="http://www.ualg.pt/home/en/content/coming-0">http://www.ualg.pt/home/en/content/coming-0</a>
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### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
D GREIFS01	Ekaterina Nikitina Tel.: +49 (0)3834 86-1116 <a href="mailto:ekaterina.nikitina@uni-greifswald.de">ekaterina.nikitina@uni-greifswald.de</a>	<a href="http://www.uni-greifswald.de/internationalisation/erasmus/incoming-students.html?L=1">http://www.uni-greifswald.de/internationalisation/erasmus/incoming-students.html?L=1</a>
P FARO02	<a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a> +351 289 800 003	<a href="http://www.ualg.pt/home/en/content/insurance-0">http://www.ualg.pt/home/en/content/insurance-0</a>



### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
D GREIFS01	Ekaterina Nikitina Tel.: +49 (0)3834 86-1116 <a href="mailto:ekaterina.nikitina@uni-greifswald.de">ekaterina.nikitina@uni-greifswald.de</a>	<a href="http://www.uni-greifswald.de/internationalisation/erasmus/incoming-students.html?L=1">http://www.uni-greifswald.de/internationalisation/erasmus/incoming-students.html?L=1</a>
P FARO02	<a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a> +351 289 800 003	<a href="http://www.ualg.pt/home/en/content/accommodation-0">http://www.ualg.pt/home/en/content/accommodation-0</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature and Seal <sup>4</sup>
D GREIFS01	<b>Departmental Coordinator:</b> Department of Biology (Institute for Microbiology) Prof. Dr. Christian G. Gliesche	<b>31.03.2014</b>	 Ernst-Moritz-Armdt-Universität Greifswald Institut für Mikrobiologie Friedrich-Ludwig-Jahn-Str. 15 17487 Greifswald
P FARO02	<b>Prof. Doutor Tomasz Boski,</b> Vice-rector	<b>04/04/2014</b>	

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<sup>4</sup> Scanned signatures are accepted