



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2015-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (Institutional Coordinator and Departmental Coordinator)	Erasmus code	Contact details (email, phone ...)	Website (Home page and course catalogue)
University of Algarve	P FARO02	Dr^a. Marleni Azevedo , International Relations and Mobility Office Coordinator international@ualg.pt +351 289 800 003	www.ualg.pt
Université Sorbonne Nouvelle - Paris 3	F PARIS003	Mrs. Isabelle barraquand <i>ERASMUS Institutional Coordinator</i> Service des Relations Internationales 13, Rue de Santeuil 75231 PARIS France Phone: 33 1 45874848 Fax: 33 1 45874801 Email: isabelle.barraquand@sorbonne-nouvelle.fr	http://www.univ-paris3.fr/candidature-pour-un-programme-d-echange-etudiants-entrants-23187.kjsp?RH=1209061830093 Course catalogue: http://www.univ-paris3.fr/l-offre-de-formation-de-l-universite-sorbonne-nouvelle-paris-3-64065.kjsp?RH=1209061830093
		Ms. Olinda Kleiman <i>Departmental coordinator (Literature and Linguistics – Portuguese studies)</i> olinda.kleiman@univ-paris3.fr	http://www.univ-paris3.fr/departement-etudes-iberiques-et-latino-americaines-eila-24138.kjsp?RH=1179926084097

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility for Studies

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle			Number of students and mobility periods		
				1 st	2 nd	3 rd	Students	Months per student	Total number of months
P FARO02	F PARIS003	0232	Literature and Linguistics	x	x	x	1	9	9
F PARIS003	P FARO02	0232	Literature and Linguistics (Portuguese studies)	x	x	x	1	9	9

Staff Mobility for Teaching

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods		
				Number of Teachers	Duration in number of weeks	Number of teaching hours per week
P FARO02	F PARIS003	0232	Literature and Linguistics	1	1 per teacher	8 hours
F PARIS003	P FARO02	0232	Literature and Linguistics (Portuguese studies)	1	1 per teacher	8 hours

C. Recommended language skills

The sending institution is responsible for providing support to its nominated candidates so that they can have the language skills recommended by the receiving institution:

Receiving institution [Erasmus code]	Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P FARO02		Portuguese	English	B1 English	B2 English
F PARIS003		French	...	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff.

F PARIS003:

Application forms for incoming students are available in the official website: <http://www.univ-paris3.fr/candidature-pour-un-programme-d-echange-etudiants-entrants-23187.kjsp?RH=1209061830093>

For the implementation of staff training mobility (STT) a letter of invitation, issued by a contact person in P3, is required.

The Office for Students with Special Needs "Mission Handicap" <http://www.univ-paris3.fr/mission-handicap-21307.kjsp> gives information concerning the accessibility of university buildings and helps. accommodate study and exam conditions, if needed.

P FARO02: The Universidade do Algarve welcomes students and staff with disabilities. Please contact the International Office in advance international@ualg.pt

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term APPLICATION DEADLINE	Spring term APPLICATION DEADLINE
P FARO02	31 st May	31 st October
F PARIS003	May, 15	November, 15

F PARIS003:

Please send the nominated candidates to Mrs Barraquand:
isabelle.barraquand@sorbonne-nouvelle.fr

2. The receiving institution will send its decision within 5 weeks.

P FARO02: The receiving institution will send its decision within 6/8 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 31 October 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Receiving institution [Erasmus code]	ECTS Link
P FARO02	*
F PARIS003	<p>Université Sorbonne Nouvelle Paris 3 uses the European Credit Transfer and Accumulation System (ECTS) which is a workload-based system for measuring and comparing study results.</p> <p>Credits are awarded only when the student has fulfilled the course requirements, not only regular attendance. The credits are allocated by the individual departments in accordance with the standard workload. For more information on the number of ECTS for each course, see course catalogue</p> <p>Grading system at Université Sorbonne Nouvelle Paris 3 : http://www.univ-paris3.fr/candidature-pour-un-programme-d-echange-etudiants-entrants-23187.kjsp?RH=1209061830093</p>

* Description of the Institution's grading system

The result achieved in a course unit whether through continuous assessment or in an examination, is generally expressed in a 0 to 20 grading scale.

The lowest passing grade is 10.

ECTS credits:

1 full academic year = 60 credits

1 semester = 30 credits

1 trimester = 20 credits

ECTS grading scale:

ECTS scale	% of the successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of errors

D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some work required before the criteria can be awarded
F	-	FAIL - considerable further work is required

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P FARO02	international@ualg.pt +351 289 800 003	http://www.ualg.pt/home/en/content/coming-0
F PARIS003	scolarite@univ-paris3.fr	http://www.univ-paris3.fr/demande-d-admission-etudiants-etrangers-185586.kjsp?RH=ACCUEIL

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P FARO02	international@ualg.pt +351 289 800 003	http://www.ualg.pt/home/en/content/insurance-0
F PARIS003	erasmus@sorbonne-nouvelle.fr	http://www.univ-paris3.fr/securite-sociale-et-mutuelle-183933.kjsp?RH=1209061830093


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P FARO02	international@ualg.pt +351 289 800 003	http://www.ualg.pt/home/en/content/accommodation-0
F PARIS003	erasmus@sorbonne-nouvelle.fr	http://www.univ-paris3.fr/trouver-un-logement-en-region-parisienne-13138.kjsp?RH=1209061830093

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature (scanned signatures are accepted)
P FARO02	Prof. Doutor Pedro Ferré, Vice-rector	20/03/2017	
F PARIS003	Prof. Sébastien Velut, Vice President for International Relations	20/03/2017	