

Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014/2015-2020/2021² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Pädagogische Hochschule Salzburg Salzburg University of Education	A SALZBUR03 EUC Nr. 28289	<u>Institutional Erasmus coordinator:</u> Marina Grogger, International Office marina.grogger@phsalzburg.at Akademiestraße 23, 5020 Salzburg, Austria Phone: +43 662 6388	www.phsalzburg.at
University of Algarve	P FARO02	Sofia Nunes , E.U. Programmes Coordinator mobilidade@ualg.pt +351 289 800 003	www.ualg.pt

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
A SALZBUR03	P FARO 02	0110	Education Teacher Training	1st	2 x 10 months	
P FARO 02	A SALZBUR03	0110	Education Teacher Training	1st	2 X 10 months	

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
A SALZBUR03	P FARO 02	0110	Education Teacher Training	1 x 7 days (Min 2 days)	
P FARO 02	A SALZBUR03	0110	Education Teacher Training	1 x 7 days (Min 2 days)	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
A SALZBUR03	0110	GER	ENG	B1 in English or German	B2
P FARO 02	0110	PT	ENG	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

A SALZBUR03: -

P FARO 02:

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
A SALZBUR03	June 01st	November 15th
P FARO 02	31 st May	31 st October

⁴For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://euopass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

A SALZBUR03 | P FARO 02

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

P FARO 02

Description of the Institution's grading system

The result achieved in a course unit whether through continuous assessment or in an examination, is generally expressed in a 0 to 20 grading scale.

The lowest passing grade is 10.

ECTS credits:

1 full academic year = 60 credits

1 semester = 30 credits

1 trimester = 20 credits

ECTS grading scale:

ECTS scale	% of the successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of errors
D	25	SATISFACTORY - fair but with significant shortcomings

E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some work required before the criteria can be awarded
F	-	FAIL - considerable further work is required

A SALZBUR03

Grading information at A SALZBUR03: <http://www.phsalzburg.at/index.php?id=831>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A SALZBUR03	Giorgia Disa Student advisor giorgia.disa@phsalzburg.at +43(0)662 6388 2099	http://www.phsalzburg.at/index.php?id=299
P FARO 02	+351 289 800 003 mobilidade@ualg.pt	http://www.ualg.pt/home/en/content/coming-0

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A SALZBUR03	Giorgia Disa Student advisor giorgia.disa@phsalzburg.at +43(0)662 6388 2099	http://www.phsalzburg.at/index.php?id=765
P FARO 02	+351 289 800 003 mobilidade@ualg.pt	http://www.ualg.pt/home/en/content/insurance-0





4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A SALZBUR03	GiorgiaDisa giorgia.disa@phsalzburg.at	OEAD Wohnraumverwaltungs GmbH Salzburg OEAD Housing Office Salzburg Phone +43 662 8044 4901, Fax +43 662 8044 4909 E-Mail: housing-salzburg@oead.at German/Austria http://www.housing.oead.at/ German/Salzburg http://www.housing.oead.at/salzburg/unterkunft.asp?keyword=salzburg English: http://www.housing.oead.at/salzburg/kontakt.asp
P FARO 02	+351 289 800 003 mobilidade@ualg.pt	http://www.ualg.pt/home/en/content/accommodation-0

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
Pädagogische Hochschule Salzburg	Dr. Elisabeth Seethaler Vice Rector	26/11/2014	 
Universidade do Algarve	Prof. Doutor Pedro Ferré, Vice-rector	18/11/2014	 

⁵Scanned signatures are accepted

